



APIP Cyber Incident Information

When to report?

- ASAP!
- Any suspected Data Breach, Security Breach, Cyber Extortion Threat, or System Failure

Who?

- **IMMEDIATE NOTICE** must be made to Beazley of all potential claims and circumstances (assistance, and cooperation clause applies)
- Beazley: **call 1-866-567-8570**. This is Beazley's cyber claim hotline. Leave a message with your name, contact information and cyber policy # (B0180FN2405500) and the named insured on the policy and a member of the claim staff will get back to you shortly.
- After your conversation with claims staff, follow up with written notification of claim to: bbr.claims@beazley.com
- Please cc Alliant (via email: Donna.Peterson@alliant.com)

Content of Notice:

- If you believe that your email /network is compromised or the bad actor is still active in the network
 - Notification and communications should come from an email that is separate from that potentially compromised network
 - Perhaps set up a burner email address to communicate with us and incident response.
- Include
 - Briefly describe incident
 - Date of incident event (if known)
 - Date of incident discovery
 - Contact information of your Breach Coordinator
- Exclude
 - Specific Personally Identifiable Information (PII) and/or Protected Health Information (PHI)
 - The word "breach". Instead use the word "incident".

Mitigate

- Try to preserve all evidence pertaining to the incident
 - Memories fade
 - Emails get lost or deleted

Coordinate

- You will be contacted by a Beazley Cyber Claims Manager or Coverage Counsel representative (in coordination with Alliant)
- Conference call to discuss the incident and investigation
 - Attendees
 - Your Breach Coordinator (mandatory)
 - Key IT and Risk Management members (recommended)
 - Beazley or Coverage Counsel